**County Mental Health**

 **Minutes of the Regular Meeting**

September 12, 2017

10:00 a.m.

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair Steil at 10:10 a.m. on Tuesday, September 12, 2017, in the Board Conference Room.

Member Twing opened the meeting with prayer.

**Roll Call**

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome, Michael Hamm, Adele Hansen, Steve Johnson, Catherine Kellerman, Todd Koopmans, Albert Steil, Helen Taube and Susan Twing

Members Excused: Bryan Kolk

Others Present: Michael Geoghan, Director; Carol Mills, Chief Operating Officer; Shannon Woodside, recording secretary, and 14 members of the public.

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Boluyt, supported by Member Koopmans, to approve the agenda as presented.

Motion carried unanimously.

**Approval of Minutes**

**Motion** by Member Johnson, supported by Member Broome, to approve the minutes of Annual

Public Hearing, August 8, 2017, as presented in 6.0. Motion carried unanimously.

**Motion** by Member Taube, supported by Member Hansen, to approve the minutes of Regular board meeting, August 8, 2017, as presented in 7.0. Motion carried unanimously.

**Presentation**

NCMH Board of Director’s congratulated the NC RESA Career Tech students along with their teachers in their development, design and construction of the Bridge to Recovery in our Atrium. The students and teachers introduced themselves and shared what they did in the construction of the bridge.

**Director’s Update**

Director Geoghan reviewed his written report presented in 9.0. Discussion took place.

**Executive Committee**

No meeting scheduled.

**Finance**

Check Register, Cash Statement, July Financial Statement, were reviewed with the following inquiries addressed by Carol Mills, Chief Operating Officer.

*Check Register*

90606 Empowerment Network $12,093.29; This is a monthly advance.

90647 Light House Title Company $166.00; This is for staff flex benefit cards.

90737 NC RESA $1,000.00; This is for our internet and backup of

 virtual servers.

90569 A.A. Blodgett – St. Johns $449.00; This is for a co-payment.

90587 Tiger Advertising $115.20; This is for school advertising.

90596 US Department of Education $129.74; This is a staff garnishment.

*Cash Statement*

No questions.

*July Financial Statement*

No questions.

*Revised Budget #2 Fiscal Year 2017*

**Motion** by Member Taube, supported by Member Kellerman, to approve the Revised #2 Budget for Fiscal Year 2017, as presented in 10.2.4. Discussion took place. Motion carried unanimously.

*Carpet Bid Summary and Approval of Contract*

**Motion** by Member Taube, supported by Member Koopmans, to approve the bid for carpet purchase and installation in the amount of $70,758.00 to Seelye Group LTD and to authorize the Executive Director to execute any contracts necessary to complete the purchase and installation as presented in 10.2.5. Discussion took place. Motion carried unanimously.

*Health Insurance Law Waiver/Public Act 152*

**Motion** by Member Taube, supported by Member Johnson, to approve in accordance with Public Act 152 of 2011 section 8, I move that the Newaygo County Mental Health Board, as a public employer defined in section 2(f) of the Act, exempt itself from the requirements of PA 152 of 2011 for the fiscal year 2017-2018, as presented in 10.2.6. Discussion took place. A roll call vote was taken.

Ayes: Bell, Boluyt, Broome, Hamm, Hansen, Johnson, Kellerman, Koopmans, Steil, Taube,

 Twing

Nays: None

Motion carried 11 – 0.

*MSHN/CMHSP FY18 Subcontract*

**Motion** by Member Taube, supported by Member Kellerman, to authorize the Executive Director to sign the Mid-State Health Network and Community Mental Health Services Program Subcontract for fiscal year 2018, contingent on Mid-State Health Network Board approval. Discussion took place. Motion carried unanimously.

**Policy Committee**

Next meeting is October 11, 2017 at 10 a.m.

**Recipient Rights Committee**

Minutes of August 14, 2017 were reviewed and discussed. Cheryl Parker, Recipient Rights Officer, informed the board that the mental health code says the board can opt to have the Recipient Rights Committee be the Appeals Committee or it can have a stand-alone Appeals Committee which is how it is in our policy now. If we keep the policy that is in place now we will have to have a list of names ongoing as to who is going to be on the Appeals Committee or since there is only eight members on the Recipient Rights Committee with the addition of the board chairperson who is ex-officio this committee would be the Appeals Committee.

**Motion** by Member Koopmans, supported by Member Hansen, to have the Appeal Committee be the Recipient Rights Committee. Discussion took place. Motion carried unanimously.

Cheryl Parker will change the policy to reflect the above motion and bring to the next Recipient Rights Committee meeting for review.

Next meeting is November 13, 2017 at 10:00 a.m.

**Promotion & Education Committee**

Board members will have a group picture taken at the next board meeting on October 10th.

**Consumer Advisory Committee**

Next meeting is September 28, 2017 at 1:00 p.m.

**Mid-State Health Network**

Member Johnson stated that the Saginaw audit has not been released to the MSHN Board members to review. NCMH will be hosting the next MSHN’s Board of Directors meeting on September 12, 2017 at 5 p.m.

**MACMHB**

No updates.

**Communications from the Public**

No communication from the public.

**Adjournment**

**Motion** by Member Bell, supported by Member Kellerman, to adjourn the meeting at

11:46 a.m. Motion carried unanimously.

Albert Steil, Chairperson Sarah Boluyt, Secretary